<u>Gompers K-8 Elementary</u> <u>School</u>

Student/Parent Handbook

2021-2022 Academic Year " A Great Place to be Somebody!" 5701 Wynnefield Ave Philadelphia, PA 19131 215-400-7250 Phillip DeLuca - Principal pdeluca@philasd.org

Dr. Tanishia Pride - Assistant Principal <u>tpride@philasd.org</u>

Dean of Students - Sharonda Smith <u>shasmith@philasd.org</u>

Gompers, Samuel <School Website School District of Philadelphia Academic Calendar 2021-2022

Back to School Checklist

August 31, 2021

Greeting Students and Families:

Welcome Back to the 2021-22 school year! I am excited to again serve as the Principal of Samuel Gompers School. This is an amazing learning community and I am humbled to be a part of it. I am excited about the tremendous possibilities that we can accomplish together this year!

In spite of a world pandemic known as COVID-19 and social unrest around the country, the Gompers staff is ready and excited about providing a great learning experience to all families and students this year. I am truly excited about being back to full in person learning 5 days a week. We will continue to provide online programs such as Lexia for reading and Imagine Learning for Math, and our teachers will continue to use the latest technology to teach a full instructional day. Students will be using chrome books in the classrooms and at home during the year.

We will begin August 31st at 8:15 Sharp with a Morning Meeting for 30 minutes followed by a full day of instruction. Doors open at 7:45 for free breakfast and the new start time of 8:15 is aligned to our bus schedules. All students will have a 45 minute lunch/recess break as well as shorter breaks during the day. Our new end time will be 2:54 PM

Seven tips for setting up a productive learning space at home

Dr. Hite, our superintendent, charged us to "Create a Culture for High Achievement." This year one of the goals is to ensure that every student graduates and is prepared for college and career. This aligns with our current vision and mission:

Samuel Gompers Elementary School

<u>Vision</u>

To be recognized as a school of excellence that provides high quality education to our staff, students, and parents so that all of Samuel Gompers stakeholders can be participatory and contributory citizens in our learning community and the global society.

<u>Mission</u>

Samuel Gompers Elementary School is a public school dedicated to the education of the whole child. We cultivate a caring and safe educational environment that provides for the optimum development of our students' academic social and emotional needs. We join our partners,

parents, community agencies, and local higher educational resources, in a commitment to provide rigorous instruction that aims to inspire intellectual curiosity, assure academic achievement, promote a sense of self-worth for our students, and prepare students adequately for college and career.

Value Statement

Samuel Gompers encourages critical and independent thinking, moral integrity, creativity, and partnership with parents and the community so our students are prepared and supported in becoming life-long learners.

Gompers 2021-22 Organizational Chart

Phillip DeLuca – Principal

Dr. Tanishia Pride - Assistant Principal - 209 Fatima Atwell - Secretary

Leadership Team:

Sharonda Smith - Dean of Students 204 Clyde Jones - School Based Teacher Leader Grades 4-8 Room A Kelly Antatol-Castelli- School Based Teacher Leader Grades K-3 106 Kami Lynch - Special Education Compliance Monitor 104 Marcia Hill-Rivera - Technology Leader 202 Kaitlin Fox - Building Representative 210 Amanda Rice - Counselor Main Office Rennie Parker - Community School Coordinator Room B Judy Williams - Nurse Main Office Suite 1st Floor TBD - School Psychiatrist 103B

Teachers

Kindergarten Kathryn Cifelli- Kindergarten Room 101

1st Grade Concetta Henkel Room 105

Grade 2

Tracy Davis Room 213

Grade 3

Anisa Sofroni Room 207 ELA/Social Studies Brian Kelly 211 - Math/Science

Grade 4 Alexanra Seay 206 Self Contained

Grade 5 Laura Floyd - 203 (Self Contained)

Grade 6

Loren White - Math/Science Jocelyn Edmonds ELA/SS

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Hudock	Student Group	Time		Frazer	Student Group	Time
Homeroom	R1 (8)	8:15-8:30		Homeroom	R4 (8)	8:15-8:30
Block 1 ELA	R1 (8)	8:30-9:30		Block 1 Math	R4 (8)	8:30-9:30
Prep	n/a	9:30-10:30		Prep	n/a	9:30-10:30
Block 1 ELA continued	R1 (8)	10:30-11:00		Block 1 Math continued	R4 (8)	10:30-11:00
Block 2 ELA	R4 (8)	11:00-12:30		Block 2 Math	R1 (8)	11:00-12:30
Block 3 ELA	R2 (7)	12:30-1:00		Block 3 Math	R3 (7)	12:30-1:00
Lunch	n/a	1:00-1:45		Lunch	n/a	1:00-1:45
Block 3 ELA continued	R2 (7)	1:45-2:45		Block 3 Math continued	R3 (7)	1:45-2:50
Dismissal	n/a	2:54		Dismissal	n/a	2:54
Foster	Student Group	Time		Vellikara	Student Group	Time
Foster Homeroom	Student Group R2 (7)	Time 8:15-8:30		Vellikara Homeroom	Student Group R3 (7)	Time 8:15-8:30
Homeroom	R2 (7)	8:15-8:30		Homeroom	R3 (7)	8:15-8:30
Homeroom Block 1 SS	R2 (7) R2 (7)	8:15-8:30 8:30-9:15		Homeroom Block 1 Science	R3 (7) R3 (7)	8:15-8:30 8:30-9:15
Homeroom Block 1 SS Block 2 SS	R2 (7) R2 (7) R3 (7)	8:15-8:30 8:30-9:15 9:15-9:30		Homeroom Block 1 Science Block 2 Science	R3 (7) R3 (7) R2 (7)	8:15-8:30 8:30-9:15 9:15-9:30
Homeroom Block 1 SS Block 2 SS Prep	R2 (7) R2 (7) R3 (7) n/a	8:15-8:30 8:30-9:15 9:15-9:30 9:30-10:30		Homeroom Block 1 Science Block 2 Science Prep	R3 (7) R3 (7) R2 (7) n/a	8:15-8:30 8:30-9:15 9:15-9:30 9:30-10:30
Homeroom Block 1 SS Block 2 SS Prep Block 2 SS continued	R2 (7) R2 (7) R3 (7) n/a R3 (7)	8:15-8:30 8:30-9:15 9:15-9:30 9:30-10:30 10:30-11:00		Homeroom Block 1 Science Block 2 Science Prep Block 2 Science continued	R3 (7) R3 (7) R2 (7) n/a R2 (7)	8:15-8:30 8:30-9:15 9:15-9:30 9:30-10:30 10:30-11:00
Homeroom Block 1 SS Block 2 SS Prep Block 2 SS continued Block 2 ELA	R2 (7) R2 (7) R3 (7) n/a R3 (7) R3 (7)	8:15-8:30 8:30-9:15 9:15-9:30 9:30-10:30 10:30-11:00 11:00-12:30		Homeroom Block 1 Science Block 2 Science Prep Block 2 Science continued Block 2 Math	R3 (7) R3 (7) R2 (7) n/a R2 (7) R2 (7)	8:15-8:30 8:30-9:15 9:15-9:30 9:30-10:30 10:30-11:00 11:00-12:30

Grade 1/8 Schedule

Special Education Autistic Support Teachers

Angela Giorno -102 AS Gr. K-2Samantha Gross- 208AS Gr. 3-5 (Maternity Leave Returns 11-15-21)Kaitlin Fox -AS 210 Gr. 6-8

Special Education Learning Support Teachers

Kami Lynch - SPECM 104/ LS K-4 Kenneth Clouse - 107 LS 5-8 Kim Behling - 103B Speech Therapy K-8

Specialists/Prep Teachers

Marcia Hill-Rivera - 202 Computer Technology K-8 Chamaine O'Hanlon - Gym Physical Education/Health K-8 Siobhan Dotson 201 Music K-8 Dr. Carolyn Stout - 205 Mindfulness

Instrumental Music Support Teachers

Vanessa Taylor - Percussions Room C Marcus Myers - Strings Room C

Support Team

Classroom Assistants for Autistic Support 210 (Fox) Ms. Harrison

104 (Giorno) Ms. Sullivan

208 (Gross)

Ms. Price

Classroom Assistants 1:1

Baily Bridgeford Douglas D. Jones C. Jones Lites Sow Theiman Marino (Vacancy) (Vacancy)

Supportive Service Assistants (3 Hours) Title 1

Wilson Champagne Timmons Gethers

Custodial Staff

Joe Montgomery- Building Engineer Morik Caper - Custodial Assistant Christine Kennedy-General Cleaner Bruce Young- General Cleaner

Food Service

Rabia Abdul-Rahman - Food Service Manager Cafeteria 7:30 - 2:30

Bus Attendants (5 Hour)

Tarasha Mercan - Also a 3 hour Climate Support (9:00 - 3:00) Kindergarten Support/Cafeteria/Recess Waynetta Slaughter -

Student Climate Support (3 Hour) Operating Budget Mercan - 10:45 - 1:45 Cafeteria and Recess Need to change of SIMS Parish - 8:15 - 9:15 10:45 - 1:45 Cafeteria and Recess 2:00 - 3:00 Roam

Vacancy - 10:45 - 1:45 Cafeteria and Recess

After Care Program

Methodist Services

Jonathan Rodriguez - Cafeteria Office

WEPAC

Diane Williams - Coordinator - IMC

Security/Safety

Carman Harris - Crossing Guard - 7:30 - 9:00, 12:00 PM - 1:00

SPO - Wilson

Intercultural will be our new Mental Health Supporter -Tony McClendon - 1st Floor Lounge

SchoolDistrict of Philadelphia Academic Calendar Parental Involvement Parent and Family Engagement

Parents and caregivers play a vital role in the education of their children. You are encouraged to participate in all school activities, workshops, conferences, and meetings. Your cooperation is an important part of your child's progress. We encourage and expect you to support, promote, and work with your child in the following areas:

<u>ATTENDANCE:</u> Please send your child to school and on time daily. New Start Time 8:15 AM. Doors open 7:45

HIGH EXPECTATIONS: Believe that your child will do well in school

BASIC SKILLS: Communication, computation, and reading

DISCIPLINE: Exercising self control

<u>STUDENT PROGRESS AND ACHIEVEMENT</u>: Follow up on interim reports, report cards, and conferences

READ: Please listen to or ensure that your child reads nightly for a minimum of 30 minutes

PARENTAL SUPPORT:

You can participate in your child's education by:

- * Attending report card conferences and parent workshops
- * Signing homework assignments to verify your involvement
- * Responding to electronic, written and telephone communications

- * Setting appointments to meet with your child's teacher on google meets or in person
- * Joining the Home and School Association

<u>DRESS CODE</u>: Be certain that your child is dressed in uniform daily: Red Golf Shirts with Black Pants, Skirts, or Jumpers and Black Shoes or sneakers. Hoodies and Jeans are not permitted. If your child wants to layer for the weather, sweaters should be school colors. See Nam's Kiddie World for official Gompers wear. <u>Nams Kiddie World</u> Gompers School Colors: **Red & Black**

<u>ACCURATE & UPDATED INFORMATION</u>: Parents should inform the school when there is a change in address or telephone number. The school sends important information by mail. If the school does not have a correct address, this information may not reach a student's home. It is imperative that we have a correct phone number in case of an emergency. All students must have an emergency contact number on file in the main office.

The School District of Philadelphia Samuel Gompers Elementary School 5701 Wynnefield Avenue Philadelphia, Pennsylvania 19131

Tel (215) 400-7250 Principal - Phillip DeLuca Assistant Principal - Dr. Tanisha Pride Fax (215) 400-7251 pdeluca@philasd.org tpride@philasd.org

Dear Parents and Guardians:

In keeping with School District policy, it is mandatory that all students wear uniforms. This policy will be upheld at Gompers School. This means that *everyone* must wear the uniform. The official school uniform consists of a red golf shirt with black pants and a belt. Girls may opt for the black skirt or jumper (*no jeans or slacks under skirts and jumpers!*) Accessories include a red sweater and black shoes or sneakers. The Gompers Physical Education uniform consists of the red Gompers T-shirt with the black Gompers shorts or black sweatpants or the official school uniform is also acceptable for gym (must have sneakers). Shorts may be worn under skirts only on gym day. *All students must wear sneakers on gym day!*

We have also permitted a warm weather uniform, which can consist of the following:

1. Red golf shirt or Gompers T-shirt (tucked in). - *Muscle shirts, oversized t-shirts, tank tops, midriff bearing tops and halter-tops are not acceptable at* **any** *time.*

2. Black shorts that are no more than 2 inches above the knee or black capri pants. The Gompers "mesh" gym shorts are also acceptable.

3. Students are not allowed to wear mules, clogs or open-toed sandals at any time.

4. Unless otherwise noted by your child's teacher, all students must wear their uniform on trips.

5. New students must wear uniforms within 3 weeks of being enrolled at Gompers. In the meantime, they may wear black and white or uniforms worn at their former school. (See Principal for any hardships)

On dress down days, muscle shirts, oversized t-shirts, tank tops, midriff bearing tops and halter-tops are still unacceptable. T-shirts with objectionable words, phrases or symbols may not be worn. Only students who follow the uniform policy regularly can participate in dress down day.

Thank you for your attention to this matter.

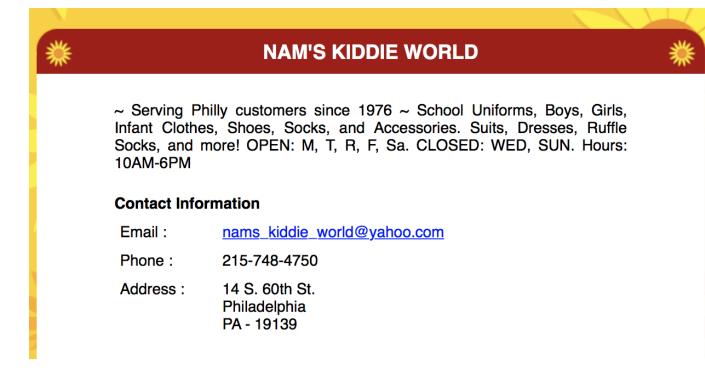
Sincerely,

Mr. Phillip DeLuca Principal

I have read the information above and understand that the School District policy mandates that all students must wear uniforms and that Gompers School will enforce this policy.

Parent/Guardian's Signature_____

 Student's Name_____
 Room #_____



Emergency Closings and Dismissals May not be applicable during remote learning.

School Closings will be officially announced on Action News and KYW-1060 AM and the School District of Philadelphia's website: <u>https://www.philasd.org/</u> The announcement will state, "All Philadelphia Public Schools are closed or are dismissing at" A specific school will be named only in the event that there is a problem at that school.

Early Dismissals

All students are expected to attend school for the entire day. When students leave early, they miss vital information that is necessary for their academic success. When it is absolutely necessary to pick up a child due to medical reasons, students must be officially signed out from the Main Office. Please consider the following reminders for Early Dismissals:

PROPER IDENTIFICATION MUST BE GIVEN (STATE ID)

Students may not be picked up from their classrooms. The secretary will contact the classroom teacher informing him/her of the dismissal.

Telephone calls for early dismissals cannot be honored.

Students who leave school early must be signed out in the Early Dismissal Log Book located in the Main Office.

No student is permitted to leave without being accompanied by an adult whose name is listed on the student's emergency contact information.

Early dismissals will not be granted during the last 30-minutes of the school day. Any requests made after 2:30 PM will not be honored. (Principal Discretion)

Extended School Hours (Based on CDC and Covid-19 restrictions)

In an effort to provide exposure to a broad variety of experiences, in addition to the basic Gompers program, we offer our students the opportunity to attend extracurricular activities they feel may be of interest, or of value, to them. These activities are before and after school programs. Students who demonstrate unsatisfactory behavior or academic distress will be declared ineligible for participation in extracurricular activities.

Gompers is open for extended day programming until 4:30 PM, Tuesday through Thursday. Please arrange for your child to be picked up no later than 4:30 PM, Tuesday – Thursday. School personnel will not be available after that time and your child may not be supervised. The police may have to be called for students who are not picked up.

Visitors (No Visitors Due to COVID-19 Protocols Until Further Notice)

Parents, relatives, and friends interested in the welfare of our students are always welcome. However, unnecessary interruptions interfere with instructional time. All visitors are reminded to have proper identification and report to the Main Office to receive a visitor's pass and instructions from the secretary. Please keep your visitor's pass with you at all times. The administration reserves the right to limit the number of visitors at one time.

Counselor

The Counselor is an important link between the students and the school. A student may visit the Counselor's Office for assistance in many areas including personal concerns, social issues, etc. The Gompers staff is fully aware of the needs of our students and we will do our best to serve both students and parents. If an appointment is needed, please feel free to contact the school's Counselor. Gompers has a full time counselor.

School Nurse

A nurse is available if a student has been injured or is ill. A student must receive permission from their teacher to see the nurse. Any student who is sick will not be sent home unless accompanied by a parent or an adult authorized on the child's Emergency Contact Form. The School District has mandated screenings and mandated physicals. You will receive information regarding the screenings throughout the year from the Health Room.

All students must comply with State and District health and immunization requirements.

Multi-Tiered Systems of Support (MTSS)

Our Multi-tiered System of Support (MTSS) program is available to provide available supports that your family may need. Contact our Counselor, Nurse, and Principal if your child is having problems or is not performing to his or her potential.

Attendance & Lateness

SCHOOL BEGINS at 8:15 The school day ends at 2:54 PM. Doors will open at 7:45. Free Breakfast will be served to all students. K-3 will eat in rooms after being picked up in the Auditorium. Grades 4- 8 will have time to eat in the cafeteria and use the gym and recess yard in the AM. Breakfast will be made available to all students.

All students are required to attend school every day and on time. You are required by law to notify the school when your child misses any instructional time. A written explanation of the absence or lateness is required upon your child's return to school. The School District of Philadelphia is now including early dismissals to be coded as HALF days for absences. Students arriving after 10 AM will also be coded as a half-day absence. Students with excessive tardy arrivals will also be coded accordingly with the new guidelines.

The District records excused and unexcused absences daily in compliance with the law. Parents/Guardians will be notified from the local school by phone and in writing after their child's unexcused absences. Any child who is absent from or late to school without a valid written reason for a total of three (3) days or more is considered truant. The following is a series of events that may take place if a child is truant:

Parents/Guardians will receive formal notification, parent teacher conferences or visits from Parent Truancy Officers to determine the nature of the absences.

A report may be forwarded to the Response to Intervention and Instruction Team, the Department of Human Services, or the Office of Truancy Prevention Office.

The student as well as the parent/guardian may be compelled to comply with the procedures and orders of the Family Court's truancy program. Parents/guardians may be subject to a fine, community service or parenting classes.

Please do not allow your children to arrive in the morning before 7:45 AM. There is no supervision for the children before 7:45 AM.

All Gompers students are expected to be present and on time each day for school. Students must bring a signed note by a parent or guardian stating the reason for absence. NO absence will be excused without a note. When a student is absent, he/she is missing essential information. Absences should be avoided whenever possible. Students are also responsible for any work missed during their absence.

Students arriving after 8:15 AM will be marked late. Students must receive a late pass from the first floor, and then proceed to class. Just as during absences, students miss important information when they are tardy for school arrival. Please ensure that your child arrives on time for school each day.

Arrival to School Procedures

Gompers is open for students beginning at 8:00 AM daily in the Main Building. Students should not be sent prior to this time, as there is no supervision prior to 7:45 AM. Students arriving at 7:45 AM will be waiting outside until the doors open at 7:55. All students are to enter the school through the main front doors. Students are permitted to enter the cafeteria at 7:50 AM and students in grades 4-8 will line up in the schoolyard at 8:15 to enter classes. Students in Grades 4-8 will enter the recess yard after getting breakfast, while the K-3 students remain in the cafeteria until 8:15. After 8:15 students are late and will go directly to class but can have a breakfast delivered if wanted. All students will be picked up and brought into the building so instruction can begin by 8:15. Upon entering the building with their homeroom teachers, students will transition and begin instruction by the 8:15 bell. School begins promptly at 8:15 AM. Students are late to advisory after 8:15 AM. Late students, arriving after 9:00 AM must report to the main office and complete a late pass after 9:00 AM. **Students arriving to class without a late pass will be marked late by the teacher at that time.**

Once students enter the schoolyard, they are on school grounds and are not permitted to leave to go anywhere including the corner store. All Students start the day at 8:15 and all arrive through the Main Building. They should not report to the portables directly. All early students will be directed to the auditorium for safety and shelter.

Students may bring footballs, basketballs, or soccer balls to school. However, if balls are used indoors or in a harmful way, they may be taken for the day. Warnings will be given many times before a ball is ever taken.

Gompers students are expected to take responsibility for their behavior and safety when traveling to and from school. They should travel with one or two other students whenever possible and should use good judgment. Our students are expected to act appropriately at all times and to be responsible students capable of attending Universities in the future.

Breakfast Program

Breakfast is provided daily beginning at 7:50 AM. Students who wish to eat breakfast should proceed to the lunchroom located on the 2nd floor. We have a full service kitchen with healthy, tasty meals for the students to enjoy.

Lunch Program

Lunch is provided, however, students are welcome to bring their own lunch. Remember, no glass bottles are permitted on school premises. Since lunch is an essential meal, students should consume foods that are healthy, including fruits, vegetables, milk, and juice. Sunflower seeds and chewing gum are prohibited.

Cafeteria Norms

- Walk in
- Sit at your assigned tables
- "Give me 5"
- Listen to announcements
- Line up and get your lunch
- Sit and eat your lunch
- Use good table manners
- Respect adults supervising the lunchroom
- Clean up your area of the table
- Throw away your trash
- Return to your seat
- Line up and go to class or recess yard 2 minutes before the bell rings, students are to be in line Teachers are to be ready to receive students when the bell rings to transition students back into the building.
- Food is to be kept in the lunchroom at all times and may not be taken out of the lunchroom to the yard
- Students must have permission from the adult in charge to leave their seats during lunch

Curriculum & Instruction

The Gompers Team believes in the philosophy of "Students As Center Stage." Children should be actively engaged in learning that is interesting and thought provoking. Making school student-centered involves building on the natural curiosity that children bring to school. Our teachers infuse a child-focused curriculum that contains all the skills, knowledge, and concepts that our state, district, and society mandate. Teachers draw upon their deep understanding of children's needs and interests to design experiences that develop life-long learners.

Gompers is focused on using a rigorous Literacy and Mathematics instructional block that focuses on gradual release models and time for small group instruction. We use Research Web based Math and Reading programs to support all of K- students.

Preparation for Class

Each student is expected to report to class with the required supplies. The teacher determines the required supplies for individual classrooms. Teachers will issue school textbooks within the first two weeks of school. Students are responsible for the care of issued materials. Below is a list of some basic supplies that your child may need for the 2017-2018 school year:

- Notebooks (spiral, binders, 3 composition books)
- Loose leaf paper
- Writing Utensils Pencils (pens blue or black only, 3 pencils)
- Folders
- Please see your child's classroom teacher for a complete list of supplies needed for this academic year.

Physical Education

All students must remember to be prepared for Physical Education on their gym days. Students must come dressed in school uniform and sneakers. Some activities experienced by students include soccer, basketball, softball, track, physical fitness testing, line games, and kickball. Female students should not wear skirts or rompers on gym days. See Uniform letter. Students are cyled in 10 week courses so students will have gym for 10 weeks strait, 1 marking Period and it will be every day. The students will get Health during gym cycles as well.

Textbooks/Educational Materials

Textbooks are the property of the School District of Philadelphia and Gompers School students assume *full responsibility* for the care of these materials on loan. Books will be issued by classroom teachers and must be returned to the same teacher at the conclusion of the school year or withdrawal from Samuel Gompers Elementary School. In the event of lost and/or stolen books, students will be fined at a cost of \$50.00 for used books and at a cost of \$75.00 for new books.

Lost books due to theft or other circumstances will not be accepted as an excuse for non-payment or for not completing class assignments. If a textbook is lost, you will be required to pay for that book before another one will be issued. Also, you will be required to pay for the cost of a new book if a textbook is damaged. Students are permitted to cover all textbooks and replace the covers if they become worn during the school year.

Students are expected to take their textbooks and essential materials home every night, including weekends.

Chrome books have been assigned to all students. Students are responsible for maintaining the chrome books and chargers. See Ms. Hill-Rivera if you need to know where the tech centers are or how to replace or repair a chrome book.

Library/Instructional Materials Center (IMC)

All Gompers students in good standing may borrow books. Students may only take out 1 book at a time. Most books are signed out for a two (2) week period, renewable once. Books may be returned before the due date. Magazines, certain old copies of reference books of which the Library has other copies, and books on teacher reserve for class assignments are signed out overnight only. Students are responsible for lost or damaged books and will be expected to pay full replacement value for lost books.

Homework Policy

Educational research clearly demonstrates that time spent on homework is positively related to student achievement. Meaningful homework is assigned to help students become more self reliant, learn to work independently, improve the skills taught in the classroom and to complete assigned projects. Through homework, classroom instruction is reinforced, high expectations are supported, students are motivated toward self-direction, and the relationship of school and home in the learning process is strengthened.

Homework will be assigned at least four (4) times a week. Projects and long-term assignments may require additional work during weekends. Homework assignments should be returned when due. The length of homework assignments increase with grade level. If a student does not study or complete tasks at home, it will be considered as an indication that he/she is not satisfactorily fulfilling class requirements. It is the student's responsibility to:

- Copy all homework assignments neatly and completely.
- Have all necessary materials at hand.
- Follow study techniques demonstrated by teachers.
- Practice skills learned in class.
- Complete all assignments on time and have them signed by parents.
- Return all assignments when due.

Parents should encourage systematic study habits, show interest in assignments, commend satisfactory performance and provide proper conditions for home study. Parents will be notified when students consistently fail to complete and submit homework assignments.

<u>**Please note</u>**: Since reading and research are vital components of our instructional program, we encourage all Samuel Gompers Elementary School Students to have a Library Card from the Free Library of Philadelphia.</u>

<u>(Lexia)and Imagine Learning (Math)</u> are the school's web based intervention programs and are accessible 24 hours a day. See your teacher for login details. Lexia and Imagine Learning can be assigned for homework and incentives are awarded for improvements demonstrated in the program.

Test Taking Hints

- Relax and ignore any distractions.
- •
- Read the directions carefully and then follow them.
- •
- Review the entire test FIRST to see what is asked, then plan your time accordingly.
- •
- Read each question twice before answering.
- •
- Think before you write.
- •
- Be certain to answer the question that is asked.
- •
- Check your paper for spelling and grammar before you turn it in.
- •

- Make every effort to complete the test.
- •
- Always answer the easier questions first, and then return to the more difficult ones.

Report Cards

Students are expected to maintain an average of "B" or better. As we prepare our students to be productive global citizens, the ability to effectively write and read will be necessary. Therefore, writing will be a school wide emphasis on all grade levels. Additionally, we will continue to emphasize content standards, performance standards, student exhibitions, problem solving and critical thinking in all subject areas.

GRADES 1 THROUGH 8

A = 90-100 (EXCELLENT) B = 80-89 (GOOD) C = 70-79 (FAIR) D = 60-69 (PASSING) F = 59 and below (FAILING)

Interim Reports

Interim reports will be issued approximately one month prior to the distribution of report cards. This report will inform parents of students who are failing, performing successfully, misbehaving and having attendance/lateness problems. Parents are expected to sign these documents and return them to the classroom teacher. Dates are listed below:

School District of Philadelphia Marking Guidelines

Interim Report Dates/ Report Cards

Q1 October 13-15/November 22-24 Q2 December 15-17/February 2-4 Q3 February 23-25/ March 30- April 1

School District of Philadelphia Academic Calendar 2021-2022

Honor Roll PRINCIPAL'S LIST All A's in content areas and all 1's in behavior

DISTINGUISHED HONOR ROLL All A's and one (1) B in content areas and 1's in behavior

MERITORIOUS HONOR ROLL

All A's and B's in content areas with 1's in behavior

School Wide Expectations

We have adopted four principles for the members of the Samuel Gompers Elementary School family. Please integrate these school-wide PBIS expectations throughout daily instruction:

- Be Responsible
- Be Respectful
- Be Peaceful
- Be Safe

SCHOOL Pledge and Rules

Gompers School Pledge

I am a student of Gompers Elementary School.

I am somebody, somebody special, somebody caring, somebody ready to learn.

I am somebody who attends school everyday on time and prepared.

I am respectful, responsible, and have a positive attitude.

I am a student of Gompers Elementary School - A great place to be somebody!

High Five!!!!!!

GOMPERS ELEMENTARY SCHOOL - SCHOOL RULES

BE RESPONSIBLE

- clean up after yourself
- be on time
- bring your gear

BE RESPECTFUL

- treat people and things with care
- use nice words and soft voices
- listen when others are talking

BE PEACEFUL

- be kind to others
- help others
- stop and think

BE SAFE

- keep hands, feet and things to yourself
- walk at all times
- follow directions

<u>STUDENT BEHAVIOR</u> Code of Conduct

Office of Students Rights and Responsibilities

21-22 Student Code of Conduct

THE SCHOOL DISTRICT OF PHILADELPHIA Anti Bullying Policy 249

The School District of Philadelphia adopted a new Code of Conduct for 20-21. See links. Teachers are to review the contents of the code especially the Levels of Offenses and recommended interventions.

All students are expected to behave in an acceptable and responsible manner at school in the lunchroom, classroom, yard, on trips and in other school related situations. A school wide set of rules are on display and discussed in each classroom. Students are made aware of expected behavior and good citizenship by their teachers and the principal. Students who do not follow the school rules will be subject to classroom consequences which may include time out, loss of a privilege, detention, suspension or notification to the parents. **See Student Code of Conduct, School Rules, and Student Contracts.**

In addition, students are rewarded through a school wide points program that can see students participate in fun activities on Friday afternoons. This point program will be explained via teachers syllabus.

Detention Policy

- Who: Students who misbehave after several warnings and parental contacts, can be given a detention by the teacher. Students will serve a morning, lunch or after school detention based on teacher preference and with parental consent. These detentions can be used as in school interventions for appropriate offenses. See Student Code of Conduct. A "Saturday School", when possible, can only be issued by the Principal.
- What: Detentions are given by the teacher as an in school prevention and to be progressive prior to a potential OS(Out of School) suspension.
- Where: Teacher's Classroom or Lunchroom for some students who received detention by Specialist Teacher or violate lunch/recess rules.
- When: Detentions can be held in the AM from 8:00 AM 8:35 and during all lunches. After school detentions can only be held if the parent is made aware and agrees. Saturday Schools are held on certain Saturdays from 10AM -1PM pending funding.
- How: Teachers must escort students to the lunchroom at the designated lunch times. Teachers who are holding detentions in class must pick up all student lunches and then return to their class with all lunches and detention students. All Detentions are to be documented on a Office Disciplinary Referral which goes on the Student Information System (SIS) and will remain an electrical file with the student.
- Why: Students must make up lost instructional time or homework. Please have an incentive program and daily report for all students being referred for repeated detentions.

*** Students who show severe behavior problems must be referred to RTII and or STS ***

Gompers Elementary School Behavior Contract

l, _____ _____ (student name) Room #_____ Grade_____ , will work to the best of my ability. I will be responsible. I will come to school every day. I will be on time (8:30 AM). I will clean up after myself. I will bring all my materials including pens, pencils and paper. I will be respectful by treating people and things with care, using nice words and soft voices, and listening when others are talking. I will be peaceful by being kind to others, helping others and stopping and thinking before I act. I will be safe by keeping hands feet and things to myself, walking at all times, and following directions. I will work in class. I will not sleep, put my head down or refuse to try. I will read, write or participate when asked. I will not fight, bully, tease, threaten, or hit others. I realize that if L break these rules I may serve a recess detention. or be suspended._____(Student Signature) _____(Date)

The School District of Philadelphia's Student Code of Conduct is in full effect.

Students minor offenses

1. Student will be warned with documentation by Teacher or School Personnel (ODR) and a Parental Phone Call.

2. Parent will be contacted for conference with Principal or his designee. Failure to attend may lead to immediate suspension until meeting is held. (again ODR)

3. Child will be excluded from Lunch Recess due to repeated disruption. All 3 incidents must be documented on an Office Disciplinary Referral.

Please Tear off and Return signature portion by ______ to your child's teacher. I have read the Gompers Elementary School Behavior Contract and understand I must do my best. I agree with this policy and will do all I can to follow these rules.

Parent Signature	Date	

Student Signature_____Date_____Date_____

Mr. Phillip DeLuca - Principal Dr. Tanisha Pride - Assistant Principal

Communication to Parents/Guardians

Administration will send home all calendars and newsletters during the week. Parents should ask for this information when they check students' homework. Time sensitive information will be sent out immediately.

Transpasses

Students living 1.5 miles or more from the Gompers School are entitled to a free transpass in accordance with current School District Policy. Absentees may receive their transpass at the end of the day on which they return to school. **Lost or stolen transpasses will not be replaced**. Transpasses are provided for Gompers students and should be sold or shared with family members or others. SEPTA provides a map for distances to Gompers, as well as, computerized lists of students eligible for free transpasses. Decisions made by SEPTA are final.

Lockers Grade 7 and 8th Only

Students will be assigned a locker for their personal use. It is a privilege to have a locker, a privilege that may be taken away due to disciplinary concerns. Students are not permitted to go to their lockers during class or in between classes. Students are not permitted to put their own locks on their lockers. It is most important that the locker combination be kept confidential. Since each student will have his/her own locker, there is no reason why any student should know another student's locker combination. Lockers are the property of the School District of Philadelphia. The School District reserves the right to enter lockers at all times, without the permission of the pupil assigned to the locker. It is further agreed that entry into lockers by the School District of Philadelphia is a lawful search, and any items found therein which are unlawful to possess, or which have been used contrary to school policy, may be confiscated.

Code of Conduct

The School District of Philadelphia's has adopted a new Code of Conduct for 2019-20 school year, which is available on the School District of Philadelphia Website. Parents and students should review the contents of the code and recommended interventions.

Respecting Members of the School Community

The fundamental premise of this policy is that students will show tolerance to all members of the school community. All students have the right to be free of intimidation either by word, gesture or deed that is sexual, racial, cultural or religious in nature. We strive to teach our children to love and respect themselves first. All Samuel Gompers Elementary School students will be required to respect all members of our learning community (fellow students, teachers, administrators, etc.) Students who violate this premise will be subject to disciplinary action as determined by the administration.

DISCIPLINE

Students Rights and Responsibilities and Code of Conduct

Discipline, as a minimum, has three objectives in mind:

PRESERVE the optimum environment in which to deliver instructional services. **RESPOND** to disruptive influences with corrective measures in a firm and consistent manner while attempting to correct defiant behavior and keep disrupters in school. **REMOVE**, as a last resort, the disrupters from the educational environment so that the majority may pursue their educational goals.

The School District of Philadelphia has the authority to make reasonable and necessary rules governing the conduct of students in school. As provided by Section 1317 of the School Code of the Commonwealth of Pennsylvania: Authority of Teachers, Vice Principals and Principals over Pupils. Every teacher, assistant principal and principal in the public schools shall have the right to exercise the same authority as to conduct behavior over the pupils attending this school, during the time they are in attendance, including time required going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them. (Amended July 25, 1983, P.L. 315)

WEAPONS POLICY

The Pennsylvania General Assembly has enacted legislation (ACT 26), which requires all public schools to take a **mandatory** course of action in dealing with students who are found to be in possession of weapons. The law requires the arrest and expulsion, of at least one year, of any student found in possession of a weapon school property, in a school program, or while traveling to or from a school program, including time on public transportation.

The law defines a weapon to include, but is not limited to, any knife, cutting instrument, cutting tool. Firearm, shotgun, rifle, and any other tool or implement capable of inflicting serious bodily injury. There is no requirement that the student use or try to use the weapon, and possession for self-protection is not an acceptable defense.

Parents are encouraged not to send tools or supplies such as metal or sharp scissors with your child. The law requires that violations become a part of a student's permanent disciplinary record, and will be available to any school in which the student may later enroll. Parents will be required to sign an affidavit prior to enrolling their child in any public school to disclose the existence of any weapons violations or other serious violations.

BULLYING

The School District of Philadelphia has a strict policy on bullying. Bullying and Harassment website for District

AUDIO & ELECTRONIC DEVICES

Electronic games, radios, compact discs (CD's), compact disc players (CD player), tape recorders, beepers, cellular phones, ipods, mp3 players, iphones, digital cameras or any other electronic devices are not permitted to be used or brought into the building during school hours. If a student is using the device during school hours it may be confiscated. The school is not responsible if a student brings an electronic device to school and the device is stolen, lost or damaged.

Students are not to use a cell phone during school hours. If parents need to contact their children during the school day, they must do so through the Main Office. Students who need to contact their parents during the school day will be given the opportunity to do so via the Main Office, School Counselor, or the School Nurse.

Teachers may decide to collect phones every AM and then return them at dismissal. Please inform parents that you are willing to do this to keep the validity of the cell phone policy.

Staff Responsibilities

- Engage all learners with instructional strategies and assessments that will support high expectations and equitable opportunities for learning
- Provide challenging, advanced level classwork and homework for every student
- Provide support and interventions for students who need additional assistance
- Create a supportive learning environment in every classroom, where teachers and students mutually respect one another
- Establish an assertive discipline plan including rules, rewards, and consequences
- Maintain an open line of communication with all parents
- Expect Success!

Student Responsibilities

- Wait quietly in line to enter the classroom
- Be prepared each day with notebooks, paper, textbook, pen and pencil
- Keep a daily record of homework assignments
- Complete all assignments
- Pay attention to rubrics and submit consistently quality work
- Strive for perfect attendance and punctuality awards
- Follow all school and classroom rules
- Seek individual help when necessary
- Spend sufficient time on schoolwork every night at home in a quiet, suitable area

Parent Responsibilities

- Provide a definite time and suitable place for study or home activities
- Make resource materials available
- Check homework for quality and neatness
- Check the book bag regularly for notices, flyers, and other announcements. Sign and return all test papers.
- Make sure your child comes to school every day and arrives to school on time
- Encourage success and reward appropriate behavior
- Encourage your child to make good choices and to resolve conflicts in a non-violent manner
- Become involved in the Gompers Home and School Association and support all school programs and events
- Ask for the school to help your child, when necessary

Gompers' Three-Way Partnership

It is our goal to establish a partnership of parents, faculty, and students in a three-way commitment that ensures all of our children have opportunities to reach their full potential. With an open channel of communication, where each of us recognizes our responsibilities to the partnership, we can share our high expectations in the areas of student achievement, behavior and effort.

Each Gompers student is very important to us. Any parent is welcome to schedule an appointment to meet with an individual teacher or to leave a message for one of our staff members to return your call. Since Gompers values the importance of providing an educational program with minimal disruption, we regret that our staff cannot be called immediately to the office, either to talk on the telephone or to have a conference. We understand there may be times when it will be extremely important to discuss your child's program with us, and our professional staff members will be accessible to you within a twenty-four hour period to resolve any problems that may arise. With your support, we will work together, as educational partners, to ensure that our actions are in your child's best interest.

We ask that you sign the parent pledge and return it to your child's advisor. Your support is essential since you are the most important person in your child's life. Encourage your child to strive for Gompers' Honor Roll and reward all positive indicators of student success including high test scores, excellent attendance, quality homework assignments completed nightly, and good study habits. This pledge will support your child's adjustment and insure success. Please sign this pledge, keep your copy on the next page for future reference and return the signed copy to your child's advisor.

The Samuel Gompers staff pledges to work with you to make this year a rewarding and productive one for your child. Please feel free to contact the school, at any time during the year, if you would like to discuss your child's progress.

The School District of Philadelphia Samuel Gompers Elementary School 5701 Wynnefield Avenue Philadelphia, Pennsylvania 19131

Tel (215) 400-7250 Principal - Phillip DeLuca Assistant Principal - Dr. Tanishia Pride Fax (215) 400-7251 pdeluca@philasd.org tpride@philasd.org

Samuel Gompers Parent's Pledge

- My child and I will display courtesy and respect at all times, for all people.
- If any concerns arise, I will communicate directly with school personnel to resolve the problem. If I am not satisfied after speaking to a staff member, I will contact a school administrator. If the issue is still not resolved to my satisfaction, I will make an appointment to meet with the school principal.
- I will sign and return all papers sent home for my signature.
- I will be responsible for the texts and library books that are loaned to my child.
- My child will strive for perfect attendance and punctuality.
- I will establish a scheduled time with my child for homework and studying at home.
- I will expect my child to abide by school rules and follow directions.
- I will make certain my child has the necessary school supplies to achieve success.

Student's Name (Print)

Room

Parent/Guardian's Name (Print)

Parent/Guardian's Signature

The School District of Philadelphia

Samuel Gompers Elementary School 5701 Wynnefield Avenue Philadelphia, Pennsylvania 19131

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Parent/Student Textbook Agreement

The following textbooks have been issued to:

STUDENT: _____ ROOM: _____

Textbook Title	Book Number	Cost (Approximately)

I agree to take care of and return each textbook listed above.

Student's Signature:

I understand that my child is responsible for all textbooks given to him/her this school year and that penalties will result should any textbook be lost or damaged.

Parent's Signature: _____

Universal Permission Form Samuel Gompers School

Note to Parents: This form is intended to assist school personnel in ensuring the safety of your children. By completing & submitting this form you will help us to supervise your children in a manner consistent with your expectations.

Please review the information below: Initial the space to the left of each statement to grant permission. Leave it blank or write NO to deny permission. Sign the form at the bottom of the page. Students should return the form to their homeroom teacher. Additional forms are available. One form is required for each student.

Universal Field Trip: This permits your child to attend outings within one hour's drive from Samuel Gompers. Examples include but are not limited to Autism Walks, High School Visits etc. This also permits your child to participate in school walks. Parents will be notified of all trips in writing. All trips will be supervised.

_____ I give permission for my student to attend out of school functions this year.

Photo/Artwork Release: On occasion, Samuel Gompers displays students' photos and school work on Class Dojo, the district website, Newsletters.

I give permission for Samuel Gompers to use my student's photograph. I give permission for Samuel Gompers to use my student's artwork and/or school work.

STUDENT INFORMATION

Student Name	I.D.#:	_Date of Birth:
PARENT/GUARDIAN INFORMATION Parent/ Guardian		
Work Phone Parent/ Guardian		
Work Phone	Cell Phone	

EMERGENCY CONTACTS If the parents/guardians cannot be reached, the school will call the people listed below.
Name
Name

	Manie
Work Phone	Work Phone
Cell Phone	Cell Phone

Print Name of Parent/s or Guardian/s	S:
Signature of Parent/s or Guardian/s:_	

[A copy of this form is to be kept on file until the end of the school year.]

Important links for parents:

<u>The School District of Philadelphia – Philly</u> <u>Elementary, Middle & High Schools</u>

Quicklinks

- Academic Calendars
- Board of Education
- Careers
- Career & Technical Education Programs
- Charter Schools Office
- COVID-19 Building Pre-Entry Screening Form
- Environmental Safety Reports By School
- Office of Family and Community Engagement
- Register your Student
- **Report Bullying and Harassment** Hotline: 215-400-SAFE